

STANWIX RURAL PARISH COUNCIL

Minutes of a Meeting held on Wednesday 11th June at 7.30pm in Crosby Parish Hall

PRESENT

The Chairman Cllr C Nicholson, Cllrs A Bell, B Bell, E Leitch, A Robinson, C Savory, D Small and N Watson.

IN ATTENDANCE

Two members of the public. The Clerk, S Kyle

SR 558/06/25 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr P Nedved. Apologies were also noted from Cumberland Cllrs J Mallinson and B Wernham.

SR 559/06/25 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 14th May 2025

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Parish Council with an amendment to SR 556.5/05/25 to read as Cllr B Bell instead of Cllr A Bell.

SR 560/06/25 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST

No dispensation requests were received, and no declarations of interest were made. It was clarified that as no planning application for the land east of Lansdowne Close has been received and the agenda item below is for information only, no declaration from Cllr Robinson was required.

SR 561/06/25 PUBLIC PARTICIPATION

Two residents were in attendance to make representations regarding the drainage 1 – 8 The Green, Houghton. Resident A complained that residents of the Green should have been written to with the Council's resolution. The Chairman agreed and confirmed that the feedback has been taken on board and resident's will be written to.

Before commencing, Resident B was advised that representations must be regarding new information and not revisiting previously discussed matters. They were also advised that a time limit of three minutes was in place for representations. Resident B stated:

- A concern regarding what she believed to be an inaccurate minute regarding the Chairman's mention of a wayleave, in respect of a minute from 1927 recording the laying of pipe to facilitate a private access. She also stated that she had received an email from the Chairman clarifying the position, and this was read out for the benefit of Cllrs.
- It was also verbally established that 'wayleave' was an erroneous term in respect of the access permitted in 1927 on condition of a pipe being laid beneath it.
- Resident B then asserted that the 1927 minute had formed the basis of the Council's position regarding the pipe. The Chairman pointed out that the Council's position was actually informed by legal advice.
- A request for a summary of what information would form the basis of what evidence would be presented to a solicitor if seeking legal advice today. The Chairman noted this was a hypothetical question and could not be answered in the meeting.
- A request for confirmation that the Clerk had circulated her emails to members regarding the printing of a letter from a previous Cllr to residents of 1-8 The Green. This was confirmed. Resident B was concerned that her request had been denied by members who had not requested the letter be published in the minutes and therefore requested it be placed on the notice board. It was agreed to publish the redacted version on the board after it was circulated amongst members for information again.



SR 562/06/25 PLANNING MATTERS

562.1 To Consider New Applications Received:

25/0288 76 Tribune Drive, Houghton, Carlisle, CA3 0LE - Demolition of Existing Garage & Erection of Two Storey Side Extension to Provide Garage, Utility & Snug on Ground Floor With 2no. Bedrooms & Bathroom Above Together with Single Storey Rear Extension to Provide Kitchen

Resolved that the application be determined in accordance with local and national planning policy and guidance.

562.2 Resolved to Receive Permission Notices

25/0181 61 Jackson Road, Houghton, Carlisle, CA3 0NR - Demolition of Existing Garage & Porch; Erection of Two Storey Side & Rear Extension to Provide Extended Kitchen/Lounge, Playroom, Utility, Store & WC On Ground Floor With 2no. Bedrooms (1no. En-Suite) & Bathroom Above

25/0169 Houghton House Farm, Houghton, Carlisle, CA6 4DX - Demolition of Part Collapsed Farmhouse

562.3 Resolved to Receive Updates regarding Ongoing Planning Issues:

23/0347 Land at Brunstock Lane, Houghton, Carlisle - Residential Development Consisting Of 163no. Dwellings & Associated Infrastructure

It was confirmed that the application is unlikely to be heard before the July or September Development Control Committee meeting.

Proposed new development – Land east of Lansdowne Close/ Lansdowne Court, Carlisle to note a pre-application public consultation by Castles and Coasts Housing Association

Members were informed that there had been a 17-day public consultation comprising 4 online questions. Not all properties are believed to have received the flyer informing of the consultation, and concerns were expressed that it was therefore not representative or meaningful.

563/06/25 ADMINISTRATIVE MATTERS

563.1 Review of Policies and Procedures

Resolved to agree the formalisation of the Public Participation policy and adoption of the Vexatious and Unreasonable Complaints policy.

563.2 Electoral Review of Cumberland Council: Draft Recommendations

Members were informed that the above recommended re-warding the parish. Instead of the existing five wards, only three would remain (Windsor Park, Houghton, and Crosby/Linstock). The consultation is open until 11th August and members were advised to either submit representations to the Clerk and Chairman or to respond individually as residents.

564/06/25 CLERK'S REPORT

In addition to the items on the agenda proper, the following points are noted:

Linstock Track Resurfacing

Works to repair the track are expected to take place on Monday 7th and Tuesday 8th July. This is weather dependent.

Linstock Play Equipment

Works are expected to begin on 23rd June and will last approximately five days.

Bus Shelter Noticeboard Relocation

This matter remains outstanding and will be actioned in due course.



Crosby Play Area

A new gate for the younger children's play area has been received and will be installed imminently.

Benches & Noticeboard

The received benches and new Houghton noticeboard will be installed soon.

SR 565/06/25 FINANCE MATTERS

565.1 Payments

Resolved to authorise payment of the accounts listed in document SR0525. The schedule was signed following the meeting by Cllrs Savory and A Bell.

565.2 Bank Reconciliation

Resolved to note the bank reconciliation as noted in document SR0525.

SR566/06/25 Annual Governance and Accountability Return 2024/25

566.1 Internal Auditors Report

Resolved to accept the end of year internal auditors report for the financial year 2024/25.

566.2 Annual Governance Statement

Resolved to approve the annual governance statement for 2024/25 and authorise the Chairman to sign the annual return.

566.3 Accounting Statements

Resolved to approve the accounting statement for 2024/25 and authorise the Chairman to sign the annual return.

SR 567/06/25 COUNCILLOR MATTERS

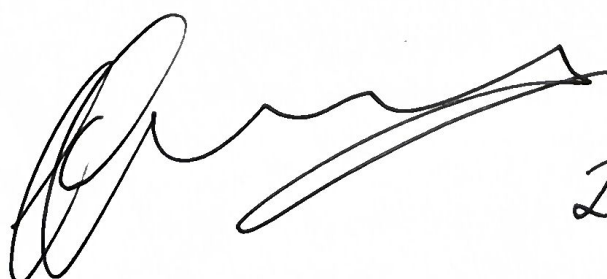
Cllr Leitch reported that she had attended a webinar with Cllrs A Bell and B Bell to consider community engagement and planning. She reported she had been impressed with the presentation; however, she advised that the Council need to be prepared in terms of capability and resource before a community led plan could be undertaken properly. She will formulate an action plan for consideration at a future meeting. Cllr Leitch also advised that the exercise should be about positive engagement with the community including proactive problem solving rather than complaining. She also stressed that there needs to be acknowledgment that the community must take the lead in matters that the parish council are unable to and cited an example where Rickerby residents fundraised independently to pay for their road, after acknowledging the Parish Council were unable to assist.

Cllr B Bell reported that the safety fencing for the Linstock play area development had been removed.

SR 568/06/25 DATE OF NEXT MEETING

Resolved that the next meeting of the Parish Council be held on Wednesday 23rd July in Crosby Parish Hall. Please note the later than normal date. Agenda items must be submitted by 14th July 2025.

There being no further business, the meeting was closed by the Chairman at 8.00pm.



23/7/2025